



FHA CASE NUMBER TRANSFER OUT REQUEST

Essex Loan Number _____

Existing Case Number _____

Broker information:

Company Name: _____ Broker Contact: _____

Company NMLS: _____ Broker Contact Phone Number: _____

Loan Officer MLDS: _____ Broker Contact Phone Number: _____

Broker Contact Email: _____

Complete this section to request an existing case number be transferred from Essex to another Lender.

Transfer out requests will not be processed until Essex has confirmed the loan has been cancelled. If loan has not been cancelled, you will need to submit cancellation information before request can be completed.

If the case is being transferred to a Sponsored Originator, please complete the following fields:

New Sponsored Originator Name: _____

New Sponsored Originator EIN/TIN _____

New Lender/Sponsor Name: _____

New Lender/Sponsor HUD ID: _____

Does the appraisal need to be transferred? YES NO

If yes, New Lender Fax or Email: _____

If the case is being transferred to an FHA Approved Lender, Please complete the following fields:

New Originator ID: _____

New Originator HUD ID: _____

New Lender/Sponsor Name (if applicable) _____

Does the Appraisal need to be transferred? YES NO

If Yes New Lender Fax or Email: _____

Email request to: casetransfer@essexmortgage.com