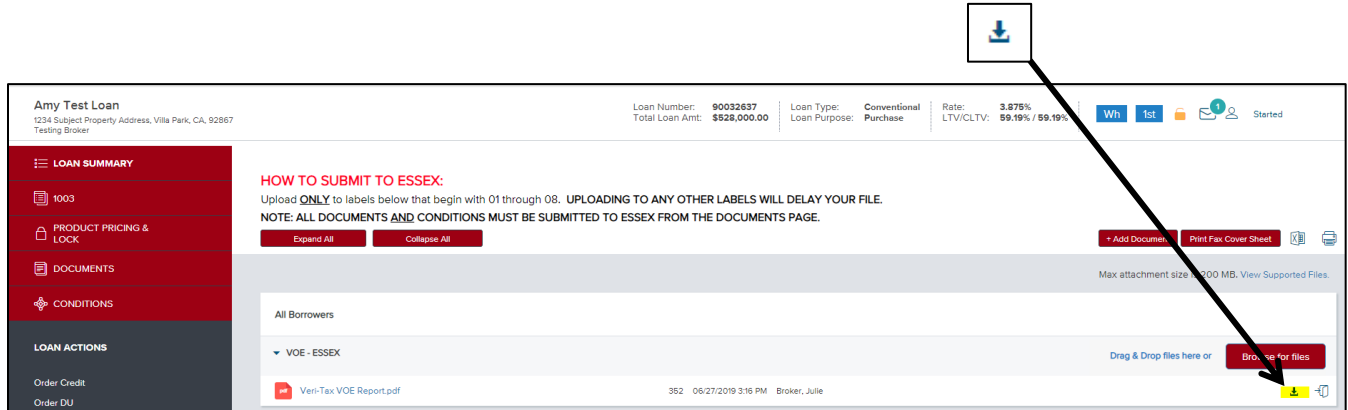




### Printing and Saving Documents from the DOCUMENTS Page

To print a specific document, or save it to your desktop as a pdf file, follow the steps below.

**STEP 1:** Click the “Download in Original Format” button on the right hand side of the document name. This will open the document in a new browser tab.



**STEP 2:** Click on the printer icon  to print a copy of the document, or the download icon  to save a copy of the document to your desktop.

